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L.M Williams M.A. Ed
Pennaeth Headteacher

Dear Parent/Carer / Annwyl Rhieni/Gofalwyr

Use of Photographs

As I am sure you are aware new Data Protection regulations come in force at the end of May. We are informing you that occasionally we may take photographs of your child. We use these images as part of our public task (*Article 6:1e - 'processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller'*).

Processing of photographs is necessary for the purposes of assessment, school displays and sometimes in other printed publications. We will also use them on our school website, prospectus, induction booklets, internal displays and Twitter account.

If we use photographs of individual pupils, we will not use the name of that child in the accompanying text or photo caption. If we name a pupil in the text, we will not use a photograph of that child to accompany the article. If a child has won an award and the parent would like the name of their child to accompany their picture we will obtain permission from the parent before using the image.

Seesaw, Learning Journeys, Newsletters and Records of Achievement are used to celebrate your child's progress throughout school. Photographs of individuals, groups or classes of children may appear in these records.

For those pupils with serious medical conditions we will also use your child's photograph to inform members of staff, which include lunchtime supervisors and Newydd catering team.

From time to time, our school may be visited by the media who will take photographs or film footage of a high profile event. Children may appear in these images, which will sometimes be published in local or national newspapers, or on approved websites or twitter pages.

If you have any objections to the use of your child's photographs in any of these ways, please contact myself or the school office.

Yours sincerely

Mrs LM Williams
Headteacher